

# DECM Meeting – April 5, 2011



## District Executive Committee Meeting Agenda

Call to Order	<b>Cathey Armillas, DTM</b> <i>District Governor</i>
Instructions on Webinar Participation	<b>Deveny Bywaters</b> <i>Lt. Governor Education &amp; Training</i>
Welcome	<b>Cathey Armillas</b>
Roll Call and Certification of Quorum	<b>Rose Wellman</b> <i>Lt. Governor Marketing</i>
Approval of Agenda	<b>Cathey Armillas</b>
Secretary's Report	<b>Gabrielle Proust</b> <i>District Secretary</i>
Approval of District Governor Recommendations to Fill Vacancies	<b>Cathey Armillas</b>
Report of Audit Committee	<b>Deveny Bywaters</b> <i>Filling in for Leslie Keating</i> <i>District Treasurer</i>
Treasurer's Report	<b>Rose Wellman</b> <i>Filling in for Leslie Keating</i> <i>District Treasurer</i>
Alignment of Clubs for 2011-2012	<b>Cathey Armillas</b> <i>District Governor</i>
Nominations for 2011-2012	<b>Scott Stevenson</b> <i>Immediate Past District Governor</i>
Reports from Division Governors	<b>Larry West – Division A</b> <b>Kris Hauser – Division B</b> <b>Barbara Winn – Division C</b> <b>Mike Goss – Division D</b> <b>Karen Semprevivo – Division E</b> <b>Jerry Kleffner – Division F</b> <b>Sharon Kuroda – Division G</b> <b>Renay Jacob – Division H</b> <b>Mark Schang – Division I</b>
Reports from the D7 STAFF Lt. Governor Marketing Lt. Governor Education & Training District Governor	<b>Rose Wellman</b> <b>Deveny Bywaters</b> <b>Cathey Armillas</b>
Other Committee Reports	

*Continued on next page...*

## District Executive Committee Meeting Agenda (page 2)

Unfinished Business	
New Business	
Announcements	
Next Meeting	<b>Communication '11 May 7, 2011 @ 1:00pm</b>
Adjournment	

Voting in the business meeting follows the Roberts Rules of Order protocol. Here are the steps to the voting process for an online meeting format.

## Step 1 – Making a Motion

A motion can be made in two ways.

- 1. Presenter:** The presenter or person that has the floor calls for a motion
- 2. Floor:** A motion can be made from the floor
  - a. Raise the electronic “Hand”
  - b. “Unmute” (\*6) and announce name when called on
  - c. Make the motion
  - d. Return to mute (\*6)

## Step 2 – Second a Motion

The meeting chair will call for the motion to be seconded using the following steps.

- 1.** Raise electronic hands
- 2.** “Unmute” (\*6) and announce name when called on
- 3.** Second the motion
- 4.** Return to mute (\*6)

## Step 3 – Voting

The meeting chair will call for a vote using the following steps.

- 1. In Favor** - The assumption is that all are in FAVOR of the motion
- 2. Opposed** - Those who OPPOSE,
  - a. With electronic hand - Raise “electronic hands” (your name is recorded)
  - b. Without electronic hand - When asked, those without electronic hands will UNMUTE and state your name for the record
- 3.** The number opposed is counted. If that number is greater than 1/3rd of the members in attendance, a full roll call will be taken. You will be asked to respond “for” or “against”.
- 4.** The results are announced

## 2010-2011 DISTRICT EXECUTIVE COMMITTEE MEMBERS



### District Officers

<b>District Governor</b>	<i>Cathey Armillas</i>
<b>Lt. Governor Education &amp; Training</b>	<i>Deveny Bywaters</i>
<b>Lt. Governor Marketing</b>	<i>Rose Wellman</i>
<b>Secretary</b>	<i>Gabrielle Proust</i>
<b>Treasurer</b>	<i>Leslie Keating</i>
<b>Public Relations Officer</b>	<i>Karmen Bickel</i>
<b>Immediate Past District Governor</b>	<i>Scott Stevenson</i>

### Division Governors

<b>Southern Division (A)</b>	<i>Larry West</i>	<b>Downtown Division (F)</b>	<i>Jerry Kleffner</i>
<b>Central Division (B)</b>	<i>Kris Hauser</i>	<b>Northern Division (G)</b>	<i>Sharon Kuroda</i>
<b>Capitol Division (C)</b>	<i>Barbara Winn</i>	<b>Sunset Division (H)</b>	<i>Renay Jacob</i>
<b>Columbia Division (D)</b>	<i>Mike Goss</i>	<b>High Desert Division (I)</b>	<i>Mark Schang</i>
<b>Willamette Division (E)</b>	<i>Karen Semprevivo</i>		

### Area Governors

<b>Area 21</b>	<i>Dick Parsons</i>	<b>Area 64</b>	<i>Carole Petranek</i>
<b>Area 22</b>		<b>Area 71</b>	<i>Mike Reed</i>
<b>Area 24</b>	<i>Jane Whaley</i>	<b>Area 72</b>	<i>Robert Wilson</i>
<b>Area 31</b>	<i>Lois Kent</i>	<b>Area 73</b>	<i>Mike Ard</i>
<b>Area 32</b>	<i>Dottie Ferral</i>	<b>Area 74</b>	<i>Coni Rios</i>
<b>Area 34</b>	<i>Paul Pfeiffer</i>	<b>Area 75</b>	<i>Craig Jones</i>
<b>Area 35</b>	<i>Mary Walston</i>	<b>Area 81</b>	<i>Jeannine Shingler</i>
<b>Area 41</b>	<i>Abdur Al-Wadud</i>	<b>Area 82</b>	<i>Brian Rohan</i>
<i>Area 41 Assistant</i>	<i>Allan Edinger</i>	<i>Area 82 Assistant</i>	<i>Bryndl Rohan</i>
<b>Area 42</b>	<i>Merri Seaton</i>	<b>Area 83</b>	<i>Jenna Austin Nisbett</i>
<i>Area 42 Assistant</i>	<i>Sofia Parra</i>	<b>Area 84</b>	<i>Tony Layon</i>
<b>Area 43</b>	<i>Janet Morse</i>	<b>Area 91</b>	<i>Patrick Tuohy</i>
<b>Area 44</b>	<i>Kei Otawa</i>	<b>Area 92</b>	<i>Connie Blythe</i>
<b>Area 51</b>	<i>Rob Canfield</i>	<b>Area 93</b>	<i>Alyce Dunham</i>
<b>Area 52</b>	<i>Bob Kehoe</i>	<b>Area 94</b>	<i>Simon Bosley</i>
<b>Area 53</b>	<i>Chris Jentz</i>	<b>Area 95</b>	<i>Phyllis Harmon</i>
<b>Area 54</b>	<i>Paulette Rossi</i>	<b>Area 10</b>	<i>Michael Haas</i>
<b>Area 61</b>	<i>Susie McAdams</i>	<b>Area 11</b>	<i>Steve Curley</i>
<b>Area 62</b>	<i>Marta Wicke</i>	<b>Area 12</b>	<i>Anne Weaver</i>
<b>Area 63</b>	<i>Mitch Priestley</i>		

## District Committee Chairs

<b>Auditor</b>	<i>Diana Welters</i>
<b>Chief Judge</b>	<i>Maria Lee</i>
<b>Sales &amp; Marketing Team</b>	<i>Don Ferris</i>
<b>Sales &amp; Marketing Team</b>	<i>Larry West</i>
<b>Sales &amp; Marketing Team</b>	<i>Pat Lynch</i>
<b>Sales &amp; Marketing Team</b>	<i>PJ Kleffner</i>
<b>Implementation Team</b>	<i>Cleon Cox</i>
<b>Club Services Manager</b>	<i>Marsha Ware</i>
<b>Contest Coordinator</b>	<i>Adele O'Neal</i>
<b>D7 Store Manager</b>	<i>Gabrielle Proust</i>
<b>Credentials Chairman</b>	<i>Lou Bilancia</i>
<b>D7 eNews Publisher</b>	<i>Karmen Bickel</i>
<b>Database Coordinator</b>	<i>Scott Stevenson</i>
<b>District Public Relations Officer</b>	<i>Karmen Bickel</i>
<b>District Secretary</b>	<i>Gabrielle Proust</i>
<b>District Treasurer</b>	<i>Leslie Keating</i>
<b>Education Coordinator</b>	<i>Phyllis Harmon</i>
<b>Facilities Coordinator</b>	
<b>Conference Director</b>	<i>Scott Alexander</i>
<b>Historian</b>	<i>Harvey Schowe</i>
<b>Hospitality Coordinator</b>	
<b>Host a Toast! Coordinator</b>	
<b>Media Team Chair</b>	<i>Bill Hernandez</i>
<b>Parliamentarian</b>	<i>PJ Kleffner</i>
<b>Prison Club Coordinator</b>	<i>Allan Edinger</i>
<b>Recognition Manager</b>	<i>Scott Stevenson</i>
<b>Sergeant at Arms</b>	<i>Frank Hupp</i>
<b>Director of Speaker's Bureau</b>	<i>Maria Lee</i>
<b>Speechcraft Coordinator</b>	
<b>Talent Coordinator</b>	<i>Michelle Bowden</i>
<b>Training Coordinator</b>	<i>Le Snelling</i>
<b>IT Manager</b>	<i>Rusty Lee</i>
<b>Website Administrator</b>	<i>Scott Alexander</i>
<b>Youth Leadership Coordinator</b>	

District 7 DECM (District Executive Committee Meeting) Minutes  
October 18, 2010  
Location: Webinar (visual) & phone (audio)

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**Present:** Cathey Armillas, District Governor; Deveny Bywaters, Lt. Gov. Education & Training; Rose Wellman, Lt. Governor Marketing; Scott Stevenson, Immediate Past District Governor; PJ Kleffner, District Parliamentarian; Gabrielle Proust, District Secretary.

Division Governors: Larry West, A –Southern; Kris Hauser, B – Central; Barbara Winn, C – Capitol; Brad Harmon, D - Columbia; Karen Semprevivo, E – Willamette; Jerry Kleffner, F – Downtown; Sharon Kuroda, G - Northern; Renay Jacob, H – Sunset.

Area Governors: Dick Parsons, Area 21; Jane Whaley, Area 24; Lois Kent, Area 31; Allan Edinger, Area 41 (Assistant); Janet Morse, Area 43; Mike Goss, Area 52; Chris Jentz, Area 53; Marta Wicke, Area 62; Mitch Priestley, Area 63; Robert Wilson, Area 72; Mike Ard, Area 73; Jeannine Shingler, Area 81; Bryndl Rohan, Area 82 (Assistant); Tony Layon, Area 84; Patrick Tuohy, Area 91; Connie Blythe, Area 92; Alyce Dunham, Area 93; Simon Bosley, Area 94; Phyllis Harmon, Area 95; Anne Weaver, Area 12.

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DG Cathey Armillas opened the meeting at 7:12 pm.

LGET Deveny Bywaters gave Instructions on Webinar Participation.

DG Cathey Armillas welcomed everyone and noted that we have enough participants for a quorum.

LGM Rose Wellman managed the Roll Call and Certification of Quorum  
*We have reached quorum. Motion from Rose Wellman to adopt Credentials Committee; Second from Simon Bosley. Affirmatives have it, we have majority.*

*Jerry Kleffner - There was an inquiry concerning why the district uses a long distance phone number for the conference calls since it seems like that would discourage participation in the meetings.*

Adaptation of Agenda

*DECM meeting packet to be loaded on screen by Deveny. Page 1&2 of downloaded from Cathey earlier. Any changes? Motion to approve agenda by Cathey. Adopted.*

DG Cathey Armillas referred to the Secretary's Report

*Motion to approve minutes as presented in packet. Scott Stevenson moves to second. We are voting on last October minutes because there was not a quorum at the last DECM meeting.*

Approval of District Governor Recommendations to Fill Vacancies

*Scott Stevenson moves to accept the list as presented. Jane Whaley seconds the motion. Motion passes.*

Report of Audit Committee by Leslie Keating

*We were recognized as being one of the most organized Districts by TMI.  
Cathey moves to adopt the Audit Committee report. Scott Stevenson moves to second.  
No comments or questions, adopted as presented.*

Treasurer's Report Leslie Keating

*Cathey moves to adopt the Treasurer's report – August 2010. Scott Stevenson moves to second.  
No comments or questions, adopted as presented.*

*Leslie - Education made purchases ahead of time. Travel costs came in under budget.*

*Annual District Budget – was submitted on time. The first part we built was membership revenue.  
The change on the report is all revenue up above and expenses are below. We have in the past put  
the conference in one section. The new way is harder to put that together. We plan for the  
conference and the store to break even; the revenue and expenses from each match. The rest of  
the budget is similar to past, use the same percentages to move forward to 2011.*

Approval of District Budget Leslie Keating:

*Motion to approve the budget for 2011. Scott S. makes second. Passed.*

Final District Alignment Report - DG Cathey Armillas

*Most of the time a club was chartered in the area by the sponsor and gets moved as soon as  
reasonable to a more geographically preferable area.*

*Scott – all affected Area Governors and Club officers were notified and agreed to the move. PJ &  
Phyllis were curious about some of the colors.*

Reports from Division Governors

*Larry West - Good functioning clubs in the area*

*Kris Hauser – We have new charter in Sept. Brings total number of clubs to 19. Club visits are mostly  
done. Most clubs are strong. A few small, but stable clubs. Have probably lost 2 clubs.*

*Barbara Winn – Goals were to be distinguished and have speech contests this fall. All active clubs have  
renewed. Area 41 Gov. is in a prison club member and is doing a great job with Allan's help.*

*Brad Harmon – (connection problems)*

*Karen Semprevivo – Three successful contests. Halfway through club visits. Club coaching is  
happening. Leads for new clubs are warm and being cultivated.*

*Jerry Kleffner – downtown areas are on second round of visits. Club Coaches are working with a few  
clubs, have requested coaches for the other clubs needing help. One area not participating in contest,  
but ahead of TM Distinguished goals. We also discussed the concept of marketing 480 Oregon Trail as  
an advanced club. We held the area contests, all appeared to have been conducted smoothly. Officer  
training was completed for 20 of the 26 clubs. All but one club (Suite Talkers) have paid their dues.*

*Sharon Kuroda – Area governors are quiet excited and doing their best. Some clubs need coaches and  
mentors. Leads on a couple of other clubs to work with before the end of the year.*

Renay Jacob – Div meeting once a month. Connie Blythe is new Area Governor, David Angel had to step down due to work commitments. A couple of clubs are looking for new location. Some clubs are having open houses and contests. I just need to finish paperwork for TMI. All clubs have been visited.

Mark Schang – (Absent)

#### Reports from the D7 STAFF:

##### **Lt. Governor Marketing - Rose Wellman**

*Like to thank everyone on my committee.*

New club activity: We have two new clubs; one each for Central and Northern. Six prospective clubs are looking at submitting applications. Potentially lost two clubs to suspension. There are 170 active clubs (168 +2 new) as of 10/16/10.

Existing Club Activity: There are 67 clubs are eligible for club coaches, 8 have been assigned coaches, leaving 59 waiting for assignment. We have 155 clubs with dues paid and 15 clubs yet to pay dues for October, there are checks in the mail for some of them. Our average size is 18.1 members /club. Lots of other cool stats submitted.

Marketing programs: The most efficient 28 clubs are winners of "80% paid dues" education awards. Smedly award went to 17 clubs. We had 12 clubs participating in "Open House" contest to date. "Bring a guest" program. John Robertson has three guests as of Oct. 16<sup>th</sup>, he could use some competition in that contest. There are five members participating in the member sponsorship program. All contest details and winners can be seen on the website.

##### **Lt. Governor Education & Training; Deveny Bywaters**

- 1) Critical success factors: overall for District Distinguished Educational awards we are at 30% of year goals as of Oct. 18, 2010. Specifically we are at 32% of CC awards; at 51% for AC awards; and Leadership awards are at 39%. The District is doing great for this early in the year.
- 2) Strategy: Continue to educate club leaders on the value of distinguished club goals, especially during officer training. Help clubs to focus on the last two Distinguished Club Program goals (9 & 10) because these are often overlooked.
- 3) Leadership '10: Scott Alexander, Conference Chair and Phyllis Harmon, Education Chair are doing an excellent job getting the conference planned. We have 180 registrants, to date. The President of Toastmasters International, Pat Johnson is going to be at our conference. The last time we had a presidential visit was 2000/2001 and it is likely to be a long time before it is the District's next visit from an International President. Ann Snelling is leading the team who will be planning a reception for the TMI President.
- 4) Thank you to all the DECM for everyone's help in making a difference!

**DG Cathey Armillas** - Thank you to everyone for your commitment and the wonderful job you are all doing. Do your part to make sure we know of clubs that need coaches and mentors.

#### Other Committee Reports

**None**

#### Unfinished Business

**None**

#### New Business

Area 81 Jeannine Shingler – Wanted to know if the Judges Training will be on the website?

*Cathey Armillas - The permission is being solicited to put the contact information on the website.  
Rose Wellman – There are very strict rules from TMI to not put phone and email information on the website. We are looking at ways to make it easier.*

Announcements

*Have we set a place for the Spring conference? - Not yet, have an idea, but not made deposits.*

Next Meeting:

**Leadership '10, November 6, 2010 @ 1:00pm**

**This will include all club Presidents and VP of Ed at the business meeting.**

Adjournment at 8:12 pm

Respectfully submitted,  
Gabrielle Proust  
Toastmasters District 7 Secretary 2010-11

The following offices have been changed since the Fall 2010 DECM:

**Division D (Columbia) Governor:**

Brad Harmon resigned and Mike Goss replaced him.

**Area 51 Governor:**

Rob Canfield took over the vacant position.

**Area 52 Governor:**

Mike Goss took over the Columbia Division Governor position and therefore his role as Area 52 Governor was open. Bob Kehoe replaced him.

# Mid-Year Treasurer's Report/Audit



TOASTMASTERS INTERNATIONAL  
MONTHLY TREASURER'S REPORT  
December  
2010

DISTRICT 7  
\* 1.00000

US Dollars

USD

USD

	Monthly	Y-T-D	Y-T-D
<b>District Reserve</b>			
<b>BALANCE IN DISTRICT RESERVE ACCOUNT AT WHO:</b>			
Beginning of the month/year	15,692	14,783	14,783
Add: Membership Revenue	622	19,035	19,035
Less: Funds requests (NEGATIVE NUMBER)	-	(15,000)	(15,000)
Less: District orders (NEGATIVE NUMBER)	(67)	(2,572)	(2,572)
District reserve balance - End of the month (should tie to statement)	16,246	16,246	16,246
Restricted Balance (Retention for next year)	(10,329)	(10,329)	(10,329)
<b>Available reserve funds balance at month end</b>	<b>A</b> <u>5,917</u>	<u>5,917</u>	<u>5,917</u>
<b>RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS:</b>			
	<b>B</b> 16,083		16,083
<b>TOTAL FUNDS AVAILABLE</b>	<b>(A+B)</b> <u>22,001</u>		<u>22,001</u>

	Monthly	Y-T-D	Y-T-D
<b>District Revenue</b>			
Membership Revenue (From District Reserve Statement)	622	19,035	19,035
Conference Revenue	1,034	18,069	18,069
Fundraising Revenue	-	-	-
TLI Revenue	-	-	-
District Store Revenue	30	343	343
Donations	-	-	-
Interest	0	0	0
Miscellaneous-Revenue	-	-	-
Total Revenue	<u>1,686</u>	<u>37,447</u>	<u>37,447</u>
<b>District Expenses</b>			
Conference Expenses	(274)	(19,062)	(19,062)
Fundraising Expense	-	-	-
TLI Expenses	(350) ^	(350)	(350)
District Store Expenses	(67)	(2,572)	(2,572)
Marketing (no limit*) 7%	-	(2,299)	(2,299)
Communications & Public Relations (25% max*) 0%	-	-	-
Education & Training (30% max*) 3%	-	(530)	(530)
Speech Contest (10% max*) 1%	-	(286)	(286)
Administration (20% max*) 2%	(12)	(533)	(533)
Travel (30% max*) 17%	-	(5,324)	(5,324)
Other Expenses (10% max*) 0%	-	44	44
Total Expense	<u>(703)</u>	<u>(30,912)</u>	<u>(30,912)</u>
<b>District Net Income/Loss</b>	<u>983</u>	<u>6,536</u>	<u>6,536</u>

\* For **U.S. Districts** leave this cell with the default text (1.00). For **Non-U.S. Districts**, please insert the appropriate exchange rate (as of the end of the month), per the OANDA.com website. To determine this code and rate please see the instruction tab.

\* This is the maximum percent of total expenses a district can have towards the specific account groupings.

^ Total Leadership Institute (TLI) expense is combined with total Education and Training expense when calculating the maximum allowable expense.

**INSTRUCTIONS:**

1. Print out entire Budget Report including narrative and certification sheet.
2. Obtain related signature below. **This certification must be complete in order for the report to be considered received by the WHQ.**
3. Submit approved report to World Headquarters as follows:
  - \* Email Excel file to [DistrictFinancialReports@toastmasters.org](mailto:DistrictFinancialReports@toastmasters.org)
  - \* Also send a hard copy of ONLY the Summary tab and completed Certification page by:
    - \* Scanning and emailing to the above address
    - \* Or fax to (949) 589-3456

**4. Due at WHQ by February 15, 2011**

**NOTE 1:** Reserve funds can not be released until completed reports are turned in to WHQ

**NOTE 2:** Electronic signatures are not acceptable

CAD (From Variance to Budget Detail tab)	
Net Income/(Loss)	
Monthly	Y-T-D
983	6,536

CAD (From Summary tab)
TOTAL FUNDS AVAILABLE
At Month End
22,001

District:

1. We, the undersigned members of the Audit Committee, have examined the records of District 7 for the six months from July to December 2010 according to the Audit Committee Guidelines\* and believe that this report properly reflects the operation for that period.

Dated this 15 day of January, 2011

Diana Welters  
Chairman

[Signature]  
Member

[Signature]  
Member

\* Audit Committee Guidelines are available at the District Finance Corner. [www.toastmasters.org/AuditGuide.aspx](http://www.toastmasters.org/AuditGuide.aspx)

NOTE: Audit committee members cannot be members of the district executive committee (e.g., district governor, lt. governors, immediate past district governor, secretary, treasurer, public relations officer, division governors, area governors.)

2. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any unpaid bills or other outstanding obligations for the six months ending December 31, 2010 have been reported to the audit committee for inclusion in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the period July to December 2010

Dated this 15 day of January  
[Signature]  
District Governor (for the year audited)

[Signature]  
District Treasurer (for the year audited)

## Current Treasurer's Report



**TOASTMASTERS INTERNATIONAL**  
**MONTHLY TREASURER'S REPORT**  
 January  
 2011

**DISTRICT** 7  
 \* 1.0000

US Dollars

USD

USD

	Monthly	Y-T-D	Y-T-D
<b>District Reserve</b>			
<b>BALANCE IN DISTRICT RESERVE ACCOUNT AT WHO:</b>			
Beginning of the month/year	16,246	14,783	14,783
Add: Membership Revenue	958	19,993	19,993
Less: Funds requests (NEGATIVE NUMBER)	-	(15,000)	(15,000)
Less: District orders (NEGATIVE NUMBER)	(1,038)	(3,610)	(3,610)
District reserve balance - End of the month (should tie to statement)	16,166	16,166	16,166
Restricted Balance (Retention for next year)	(10,329)	(10,329)	(10,329)
<b>Available reserve funds balance at month end</b>	<b>A</b> <u>5,837</u>	<u>5,837</u>	<u>5,837</u>

<b>RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS</b>	<b>B</b>	14,918	14,918
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<b>TOTAL FUNDS AVAILABLE</b>	<b>(A+B)</b>	<u>20,756</u>	<u>20,756</u>
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	Monthly	Y-T-D	Y-T-D
<b>District Revenue</b>			
Membership Revenue (From District Reserve Statement)	958	19,993	19,993
Conference Revenue	(30)	18,039	18,039
Fundraising Revenue	-	-	-
TLI Revenue	-	-	-
District Store Revenue	172	515	515
Donations	-	-	-
Interest	0	0	0
Miscellaneous-Revenue	-	-	-
Total Revenue	<u>1,100</u>	<u>38,548</u>	<u>38,548</u>
<b>District Expenses</b>			
Conference Expenses	(67)	(19,130)	(19,130)
Fundraising Expense	-	-	-
TLI Expenses	(615) ^	(965)	(965)
District Store Expenses	(1,074)	(3,646)	(3,646)
Marketing (no limit*) 8%	(454)	(2,753)	(2,753)
Communications & Public Relations (25% max*) 0%	-	-	-
Education & Training (30% max*) 4%	-	(530)	(530)
Speech Contest (10% max*) 1%	-	(286)	(286)
Administration (20% max*) 2%	(135)	(668)	(668)
Travel (30% max*) 16%	-	(5,324)	(5,324)
Other Expenses (10% max*) 0%	-	44	44
Total Expense	<u>(2,345)</u>	<u>(33,257)</u>	<u>(33,257)</u>
<b>District Net Income/Loss</b>	<u>(1,245)</u>	<u>5,291</u>	<u>5,291</u>

\* For **U.S. Districts** leave this cell with the default text (1.00). For **Non-U.S. Districts**, please insert the appropriate exchange rate (as of the end of the month), per the OANDA.com website. To determine this code and rate please see the instruction tab.

\* This is the maximum percent of total expenses a district can have towards the specific account groupings.

^ Total Leadership Institute (TLI) expense is combined with total Education and Training expense when calculating the maximum allowable expense.

**To:** Cathey Armillas, DTM - D7 District Governor

**From:** Scott Stevenson, DTM - D7 Nominations Committee Chair

The 2011 District 7 Nominating Committee met on March 25, 2011. The committee reached consensus for the following nominations for the 2011-2012 district offices:

- **District Governor:** *Deveny Bywaters*, ACB, CL
- **Lt. Governor Education and Training:** *Rose Wellman*, ACG,ALB
- **Lt. Governor Marketing:** *Sharon Kuroda*, DTM
- **Division A Governor:** *Tom Goodwin*, ACS, ALS
- **Division B Governor:** *Mary Walston*, ACS, CL
- **Division C Governor:** *Jan Jackson*, ACG, ALB
- **Division C Governor:** *Darla Thompson*, ACB, ALB
- **Division D Governor:** *Chris Jentz*, ACB, CL
- **Division E Governor:** *John Rumler*, DTM
- **Division F Governor:** *Michael Ard*, ACS, ALB
- **Division G Governor:** *Jenna Nisbett*, CC
- **Division H Governor:** (no candidates were submitted for consideration)
- **Division I Governor:** (no candidates were submitted for consideration)

The 2011 nominating committee was composed of the following members:

- Scott Stevenson
- Le Snelling
- Bryndl Rohan
- Janice Hallmark
- Rusty Lee

The committee was diligent in their reviews, and each was given the opportunity to share any observations or concerns prior to the committee consensus vote regarding candidate nomination. The committee has been released with my appreciation and heart-felt thanks for their insight and thoroughness during the candidate interviews.

As committee chair, I will be notifying the candidates nominated for office, and reconfirm their willingness to be nominated as well as their commitment to fulfill the duties of office if elected by the District Council at the Business Meeting on May 7th.

Sincerely,



**Scott Stevenson, DTM**

Immediate Past District Governor

D7 Toastmasters "STAFF" (retired)

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