

Mid-Year Treasurer's Report/Audit



TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT
 December
 2010

DISTRICT 7
 * 1.00000

US Dollars

USD

USD

	Monthly	Y-T-D	Y-T-D
District Reserve			
BALANCE IN DISTRICT RESERVE ACCOUNT AT WHO:			
Beginning of the month/year	15,692	14,783	14,783
Add: Membership Revenue	622	19,035	19,035
Less: Funds requests (NEGATIVE NUMBER)	-	(15,000)	(15,000)
Less: District orders (NEGATIVE NUMBER)	(67)	(2,572)	(2,572)
District reserve balance - End of the month (should tie to statement)	16,246	16,246	16,246
Restricted Balance (Retention for next year)	(10,329)	(10,329)	(10,329)
Available reserve funds balance at month end	A <u>5,917</u>	<u>5,917</u>	<u>5,917</u>
RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS:			
	B 16,083		16,083
TOTAL FUNDS AVAILABLE	(A+B) <u>22,001</u>		<u>22,001</u>

	Monthly	Y-T-D	Y-T-D
District Revenue			
Membership Revenue (From District Reserve Statement)	622	19,035	19,035
Conference Revenue	1,034	18,069	18,069
Fundraising Revenue	-	-	-
TLI Revenue	-	-	-
District Store Revenue	30	343	343
Donations	-	-	-
Interest	0	0	0
Miscellaneous-Revenue	-	-	-
Total Revenue	<u>1,686</u>	<u>37,447</u>	<u>37,447</u>
District Expenses			
Conference Expenses	(274)	(19,062)	(19,062)
Fundraising Expense	-	-	-
TLI Expenses	(350) ^	(350)	(350)
District Store Expenses	(67)	(2,572)	(2,572)
Marketing (no limit*) 7%	-	(2,299)	(2,299)
Communications & Public Relations (25% max*) 0%	-	-	-
Education & Training (30% max*) 3%	-	(530)	(530)
Speech Contest (10% max*) 1%	-	(286)	(286)
Administration (20% max*) 2%	(12)	(533)	(533)
Travel (30% max*) 17%	-	(5,324)	(5,324)
Other Expenses (10% max*) 0%	-	44	44
Total Expense	<u>(703)</u>	<u>(30,912)</u>	<u>(30,912)</u>
District Net Income/Loss	<u>983</u>	<u>6,536</u>	<u>6,536</u>

* For **U.S. Districts** leave this cell with the default text (1.00). For **Non-U.S. Districts**, please insert the appropriate exchange rate (as of the end of the month), per the OANDA.com website. To determine this code and rate please see the instruction tab.

* This is the maximum percent of total expenses a district can have towards the specific account groupings.

^ Total Leadership Institute (TLI) expense is combined with total Education and Training expense when calculating the maximum allowable expense.

Audit Approval Page

TOASTMASTERS
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TOASTMASTERS INTERNATIONAL
MONTHLY TREASURER'S REPORT
July -December
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DISTRICT 7

INSTRUCTIONS:

1. Print out entire Budget Report including narrative and certification sheet.
2. Obtain related signature below. **This certification must be complete in order for the report to be considered received by the WHQ.**
3. Submit approved report to World Headquarters as follows:
 - * Email Excel file to **DistrictFinancialReports@toastmasters.org**
 - * Also send a hard copy of ONLY the Summary tab and completed Certification page by:
 - * Scanning and emailing to the above address
 - * Or fax to (949) 589-3456
4. Due at WHQ by **February 15, 2011**

NOTE 1: Reserve funds can not be released until completed reports are turned in to WHQ

NOTE 2: Electronic signatures are not acceptable

CAD (From Variance to Budget Detail tab)	
Net Income/(Loss)	
Monthly	Y-T-D
983	6,536
983	6,536

CAD (From Summary tab)
TOTAL FUNDS AVAILABLE
At Month End
22,001
22,001

District:

1. We, the undersigned members of the Audit Committee, have examined the records of District 7 for the six months from July to December 2010 according to the Audit Committee Guidelines* and believe that this report properly reflects the operation for that period.

Dated this 15 day of January, 2011

Diana Welters
Chairman

[Signature]
Member

[Signature]
Member

* Audit Committee Guidelines are available at the District Finance Corner. www.toastmasters.org/AuditGuide.aspx

NOTE: Audit committee members cannot be members of the district executive committee (e.g., district governor, lt. governors, immediate past district governor, secretary, treasurer, public relations officer, division governors, area governors.)

2. We, the undersigned, certify that all district financial records have been made available to the audit committee for inspection and that any unpaid bills or other outstanding obligations for the six months ending December 31, 2010 have been reported to the audit committee for inclusion in accruals section of this audit. We further certify that there are no other outstanding district obligations incurred for the period July to December 2010

Dated this 15 day of January

[Signature]
District Governor (for the year audited)

[Signature]
District Treasurer (for the year audited)