

US Dollars

USD

USD

District Reserve	Monthly	Y-T-D	Y-T-D
BALANCE IN DISTRICT RESERVE ACCOUNT AT WHO:			
Beginning of the month/year	15,406	14,783	14,783
Add: Membership Revenue	12,265	12,922	12,922
Less: Funds requests (NEGATIVE NUMBER)	(5,000)	(5,000)	(5,000)
Less: District orders (NEGATIVE NUMBER)	(1,821)	(1,855)	(1,855)
District reserve balance - End of the month (should tie to statement)	20,850	20,850	20,850
Restricted Balance (Retention for next year)	(10,329)	(10,329)	(10,329)
Available reserve funds balance at month end	A <u>10,521</u>	<u>10,521</u>	<u>10,521</u>
RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS:	B 17,032		17,032
TOTAL FUNDS AVAILABLE	(A+B) <u>27,554</u>		<u>27,554</u>

District Revenue	Monthly	Y-T-D	Y-T-D
Membership Revenue (From District Reserve Statement)	12,265	12,922	12,922
Conference Revenue	7,327	8,855	8,855
Fundraising Revenue	-	-	-
TLI Revenue	-	-	-
District Store Revenue	1,821	2,591	2,591
Donations	-	-	-
Interest	0	0	0
Miscellaneous-Revenue	-	-	-
Total Revenue	<u>21,413</u>	<u>24,368</u>	<u>24,368</u>
District Expenses			
Conference Expenses	-	(625)	(625)
Fundraising Expense	-	-	-
TLI Expenses	- ^	-	-
District Store Expenses	(1,821)	(1,855)	(1,855)
Marketing (no limit*) 19%	(530)	(2,319)	(2,319)
Communications & Public Relations (25% max*) 0%	-	-	-
Education & Training (30% max*) 5%	(241)	(590)	(590)
Speech Contest (10% max*) 17% OVER MAX!!	(1,972)	(2,082)	(2,082)
Administration (20% max*) 4%	(206)	(453)	(453)
Travel (30% max*) 36% OVER MAX!!	(102)	(4,399)	(4,399)
Other Expenses (10% max*) 0%	44	44	44
Total Expense	<u>(4,827)</u>	<u>(12,279)</u>	<u>(12,279)</u>
District Net Income/Loss	<u>16,586</u>	<u>12,089</u>	<u>12,089</u>

* For **U.S. Districts** leave this cell with the default text (1.00). For **Non-U.S. Districts**, please insert the appropriate exchange rate (as of the end of the month), per the OANDA.com website. To determine this code and rate please see the instruction tab.

* This is the maximum percent of total expenses a district can have towards the specific account groupings.

^ Total Leadership Institute (TLI) expense is combined with total Education and Training expense when calculating the maximum allowable expense.